

Planning and Policy Committee Annual Report, 2004/2005

Members: Lucy Shelton Caswell (chair); Tschera Connell, Nena Couch, Karen Diaz, Beth Russell; Betty Sawyers, *ex officio*

P&P initiated a review of the faculty search process in order to evaluate our performance for the searches conducted in 2003/2004 and suggest possible improvements in this area. Recently hired faculty members were surveyed, the search committee chairs were interviewed, and Linda Gonzalez provided information to the committee about the search process. As a result of these discussions, several suggestions were made for changes in the search procedures, a number of which were implemented immediately.

As a result of discussions with the Executive Committee, P&P suggested revisions to the charge of the Library Lecture Committee, which was subsequently implemented, and a new committee was appointed.

At the suggestion of the Director, P&P proposed revisions to the *Committee on Appointment, Promotion, and Tenure: Criteria and Procedures* document that clarified the role of OSUL faculty and expanded the academic preparations that are acceptable for certain special collections position.

At the request of the Director, two P&P members--Tschera Connell and Nena Couch--worked with the Office of Academic Affairs to clarify perceived conflicts of interest related to OSUL faculty who teach in the Kent State program.

At the request of P&P, the Director convened a working group to review the organizational structure of OSUL and suggest possible alternatives. The group, chaired by Lucy Shelton Caswell, included Anne Fields, Susan Logan, Tony Maniaci, Beth Russell, and Susan Wyngaard. Its report was submitted to the Director in mid-December.

P&P held what is planned to be the first regularly scheduled annual joint meeting with the Staff Advisory Council to discuss matters of mutual concern and interest.